

LOWER HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

BOS Meeting Minutes

Monday, April 17, 2023

Attendance

Board of Supervisors:

Paul Prutzman
Chip Bilger
Cheryl Johnson

Other Attendees:

Brian Cole- Manager
Matt Clay – Road Crew
Chief Stouch – LHT Police Dept.
Ryan Rhode – Engineer
Glenn Kraft-Codes
Ralph Johnson-Sewer Engineer
Dean Hartman – Planning Comm. Chair
Andrew Bellwoar– Solicitor

Call to Order at 7:00 pm

Pledge of Allegiance

1. Chip Bilger made a motion to approve the minutes from the March 20, 2023 BOS meeting. Cheryl Johnson seconded the motion, and the motion passed 3-0.
2. Motion to approve the hiring of new LHT Police Officer; Matthew Smith as Patrolmen 1. So moved by Chip Bigler and seconded by Cheryl Johnson. Approved 3-0.

PUBLIC COMMENT

- Residents on Lisa Lane spoke regarding parked vehicles.

3. Chief Stouch made a motion to vote new hire Police Officer Matthew Smith on board at LHT Police Dept. Motion passed 3-0
4. The tax collector's written report was introduced and accepted.
5. A verbal report for the library was introduced by Deb Scull; New Hire of Library Director Maria Long and will start May 1st 2023, and still looking for a Youth Director.
6. Cheryl Johnson provided a report on Recreation Board matters.
7. Jared Renshaw Fire Commissioner presented March 2023 report
8. EMC Justin Schlottman was not present and no report was given
9. Ambulance Director Tony Tucci was not present, so Prutzman gave the report: 34 incidents – 21 transports
10. Police Department Chief Stouch presented the March 2023 Police Department report: 139 incidents, Wilson School District approved to pay 50% of cost to the Township to have an Officer on guard at Wilson School for safety.
11. Motion to amend Agenda to consider Memorandum for SRO. Johnson moved, Bigler seconded. Motion passed 3-0.
12. Motion to approve SRO Memorandum. Bigler moved, Johnson seconded. Passed 3-0.

13. Matt Clay gave a report of Road Crew matters and the sale of the 2007 GMC ended April 17, 2023.
14. Motion to Amend the Agenda to add the selling of equipment. Bigler moved, Johnson seconded. Motion passed 3-0.
15. Motion to approve selling the 2007 GMC for \$37,000.00. Bigler Motioned to approve and Johnson Seconded. Motion passed 3-0.
16. Dean Hartman gave no report as there was no new news and no meeting held in March 2023.
17. Glenn Kraft out of town. Ryan Rhodes provided an update on Kraft Code services, as well as recent Zoning Hearing Board activity. Chip Bilger encourages ZHB in matters of supporting local business
18. Sewer Engineer; Ralph Johnson was not present. Sewer Engineers written report was accepted as submitted.
19. Ryan Rhode provided his engineer update, and addressed the 2023 street work plan, as well as the Fastbridge Fiber project. Also stated Transfer Sale of Land to Pheobe.
20. Treasurer Report by Paul Prutzman; Bigler moved to approve Bill List and Johnson seconded. Motion passed 3-0.
21. Solicitors Report: Andrew Bellwoar noted Legacy at Papermill Phase 2 for Ryan Rhode and Andrew Bellwoar to discuss. Mentioned Glen Ridge restrictions reconciliation approach.
22. Motion for transfer of Manager Duties from Paul Prutzman to Brian Cole. Brian Cole appointed Secretary/Treasurer/Open Records Officer/Assistant Township Engineer/Assistant Sewer Engineer/Assistant Zoning Officer/Assistant Codes Officer/Records Custodian/ Safety Coordinator/Accident and Illness Prevention Program Coordinator. Motion for Brian Cole to be appointed to these positions. Cheryl Johnson moved and Chip Bigler seconded. Motion passed 3-0.
23. Township Manager Brian Cole spoke on his new role in the Township and how his first month has gone.

PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Barb Brenner asked about a shredding event through the Township and none will be held this year.
2. David Kurtz asked about an updated Zoning Map; Ryan Rhode will follow up.
3. Brian Cole announces Township Fee Schedule will be looked at and updated.

Adjournment. Motion to adjourn by Cheryl Johnson, second by Chip Bigler. Motion approved 3-0.