

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

April 10, 2024

CALL TO ORDER – APRIL 10, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the April 10, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Nicolas Volk, SDE and Andrew Bellwoar, Solicitor. Township Manager Brian Cole was absent.

Taking minutes was J. Frasso, Secretary/Treasurer.

PUBLIC COMMENTS

- None

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library: Maria Long, Library Director

Recreation Board: Cheryl Johnson – April 26, 2024 at 6 p.m., a tree will be planted in honor of Vince Loeb to celebrate Earth Day, at the township building. The tree is being donated by Glenn Kraft of Kraft Municipal Group. The township yard sale will be held May 11 at the Green Valley Elementary School.

Fire Commissioner: Jared Renshaw. There were 83 calls in March.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in March.

Mr. Prutzman made a motion to approve a resolution for an intergovernmental agreement between the Wilson School District and the Lower Heidelberg Township Police Department regarding a bus stop arm signal arm enforcement system, with Mrs. Johnson offering a second. Motion passed unanimously.

Road Crew: Matt Clay, Road Crew Foreman presented his report for activity in March.

Mr. Prutzman made a motion to approve the purchase of two riding mowers for \$29,398.00, with Mrs. Johnson offering a second. Motion passed unanimously.

Planning Commission: Dean Hartman

Building/Zoning: Glenn Kraft, Kraft Municipal Group reported on the number of permit applications received in March.

Sewer Engineer: Nick Volk, SDE

Mr. Volk reported on consulting services provided during March.

Engineer: Ryan Rhode, Township Engineer (absent)

Mrs. Johnson made a motion to approve Escrow Release No. 2 for Green Valley Terrace Apartments, in the amount of \$94,563.75, with Mr. Prutzman offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report:

Mr. Prutzman made a motion to approve an ordinance authorizing the erection of signs prohibiting parking along certain streets at certain times within the township, with Mrs. Johnson offering a second. Motion passed unanimously.

Township Manager's Report

The BOS met with the board of the Green Valley Country Club regarding installation of a pickleball court. A request by township officials to meet with the Robesonia Wernersville Wastewater Treatment Plant officials has not received a response.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of March 18 meeting minutes and March Bills Paid list.

Mrs. Johnson made a motion to approve the Consent Agenda, with Mr. Prutzman offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

Mr. Prutzman made a motion to amend the lease agreement with Western Berks Water Authority to a term of one year, with Mrs. Johnson offering a second. Mr. Bilger abstained. Motion passed.

Mr. Prutzman made a motion to approve a resolution to purchase the Big Spring property, with Mrs. Johnson offering a second. Mr. Bilger abstained. Motion passed.

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – May 15, 2024 at 7:00 p.m.
- Board of Supervisors meeting – May 20, 2024 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 8:10 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer