

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

August 21, 2023

An executive session was held from 6:30 p.m. until 6:50 p.m. to discuss litigation matters.

CALL TO ORDER – AUGUST 21, 2023 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairman Paul Prutzman called the August 21, 2023 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chip Bilger, Vice Chair, and Cheryl Johnson, Member. Also in attendance: Brian Cole, Township Manager, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Ryan Rhode, Kraft Municipal Group, Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer.

PUBLIC COMMENTS

- Albert Liwarag shared his concern about excessive speeding on Brownsville Rd., would like to see the speed limit lowered. Since it is a state road, PennDOT must make that decision.
- Jeff Bryan requested the sewer bills be emailed to residents, to deter identity theft (current postcard bills are mailed). He also shared his concern about the use of electric scooters by neighborhood children, who are riding them in the streets.

CHAIRMAN OF THE BOARD

- Approval of Minutes – Chairman Prutzman presented the minutes from the July 17, 2023 BOS meeting for approval. *Mr. Bilger made a motion to approve the minutes, with Mr. Prutzman offering a second. Mrs. Johnson abstained. Motion passed.*

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector reported the amount of taxes collected in July.

Library: Library Director: Maria Long (absent). Deb Scull reported the library has lots of programs in September and will hold a used book sale in October.

Recreation Board: Cheryl Johnson reported there will be a yard sale October 7 at the township building, with a bake sale. Volunteers are needed to assist with the event. The annual Christmas party will be held on December 9 in the Township building, with Santa and fun events for the children. Mrs. Johnson also reminded residents to participate in the Redner's Save-A-Tape program, to benefit the Township Dog Park.

Fire Commissioner: Jared Renshaw, Fire Commissioner. They responded to 161 calls in July.

Emergency Management Coordinator (EMC): Justin Schlottman (absent). No report.

Ambulance: Tony Tucci, Ambulance Director. Mr. Tucci reported a total of 47 incidents in July.

Police Department: Chief Christopher Stouch gave a presentation on the new body cameras the police officers are now using. He also relayed that the Green Valley school security system surveillance upgrade should be completed by December.

Mr. Prutzman made a motion to approve the purchase of a 2023 Ford Explorer police vehicle (for 2024), with Mr. Bilger offering a second. Motion passed unanimously.

Road Crew: Matt Clay, Road Crew Foreman. The road crew cleaned up several downed trees during July due to storms. Street sign replacement is ongoing.

Planning Commission: Dean Hartman. The commission met August 14 and discussed with Sheetz their rebuild plans.

Building/Zoning: Ryan Rhode, Kraft Code Services.

Sewer Engineer: Ralph Johnson, SDE, Township Sewer Engineer.

Work continues locating various historic inter-municipal agreements.

Increasing high base flows at the Sweitzer Road sewer meter; SDE recommends authorization to spend up to \$22,400.00 to televise the metered service area. Township manager Brian Cole will engage a subcontractor as soon as possible.

Engineer: Ryan Rhode, Township Engineer.

Mrs. Johnson made a motion to approve the Glen Ridge Estates Townhouse Escrow Release #3, the road maintenance agreement and deed dedication, with Mr. Bilger offering a second. Motion passed unanimously.

Mrs. Johnson made a motion to approve the 2023 Road Work contract #1, payment application #1, with Mr. Bilger offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve the Gaul Rd. bridge payment, application #2, with Mrs. Johnson offering a second. Motion passed.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Mr. Prutzman made a motion to approve the July list of bills to be paid, with Mr. Bilger offering a second. Motion passed unanimously.

Solicitor's Report No report

Township Manager's Report

The 2022 YE audit should be completed soon.

Working on the trash contract which expires December 31, 2023.

Working on the police contract.

Old/Unfinished Business – A closed hearing was held to consider the applications to add properties to the Agricultural Security Area.

Mr. Bilger made a motion to approve a resolution to add the properties to the ASA, with Mrs. Johnson offering a second. Mr. Prutzman abstained. Motion passed.

New Business

Mr. Prutzman made a motion to approve the Block Party resolution reducing the deposit to \$300.00, with Mrs. Johnson offering a second. Motion passed unanimously.

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – September 13, 2023 at 7 P.M.
- Board of Supervisors meetings – September 18, 2023 at 7:00 P.M.

Adjournment -

With no further business, the BOS adjourned at 8:10 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer