

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

720 Brownsville Rd., Sinking Spring, PA 19608

December 16, 2024

CALL TO ORDER – DECEMBER 16, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the December 16, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole, Township Manager (absent), Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft & Ryan Rhode, Kraft Municipal Group (absent), Ralph Johnson, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

Mr. Prutzman made a motion for conditional approval of the Moore/Lutz Final Annexation Plan, with Mrs. Johnson offering a second. Motion passed unanimously.

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library: Allison Plevrakis, Library Treasurer

Recreation Board: Cheryl Johnson reported the Children's Christmas Party was a success.

Fire Commissioner: Jared Renshaw. There were 101 calls in November.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Report submitted for November 2024

Ambulance: Tony Tucci, Ambulance Director (absent)

Report submitted for November 2024

Police Department: Chief Christopher Stouch presented his report on activity in November.

Officer David Vicari was promoted to Corporal and awarded a letter of commendation for an act to save, or preserve, a human life.

Road Crew: Matt Clay, Road Crew Foreman

Planning Commission: Dean Hartman

Sewer Engineer: Ralph Johnson, SDE

Engineer: Ryan Rhode, Township Engineer (absent)

Mr. Prutzman made a motion to approve the Green Valley Terrace Escrow Release #3 for \$46,201.25, with Mrs. Johnson offering a second. Motion passed unanimously.

Mrs. Johnson made a motion to approve the Glen Ridge Townhouse Phase maintenance release closeout for \$3,540.00, with Mr. Prutzman offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Township Manager's Report

Old/Unfinished Business

New Business

Mr. Prutzman made a motion to approve the 2025 budget as advertised, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve an amended motion to approve a resolution for posting meeting minutes, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve the township manager's contract addendum, with Mrs. Johnson offering a second. Motion passed unanimously.

Final Remarks and Reminders – None

Public Comment Close

- Reorganizational Meeting – January 6, 2025 at 10:00 a.m.
- Next workshop – January 15, 2025 at 7:00 p.m.
- Board of Supervisors meeting – January 20, 2025 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 7:45 p.m.

Respectfully submitted, Jennifer M. Frasso, Secretary/Treasurer