

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

July 17, 2023

An executive session was held from 6:30 p.m. until 6:50 p.m. to discuss personnel and litigation matters.

CALL TO ORDER – JULY 17, 2023 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairman Paul Prutzman called the July 19, 2023 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chip Bilger, Vice Chair, (Cheryl Johnson, Member, was absent). Also in attendance: Brian Cole, Township Manager, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft & Ryan Rhode, Kraft Municipal Group, Jonathan Long, Esquire.

Taking minutes was J. Frasso, Secretary/Treasurer.

PUBLIC COMMENTS

- Andrew Price shared his concern about excessive speeding on Brownsville Rd., would like to see more citations by police.
- Deb Scull asked for an update on the property across from L&B Dodge. The Township is waiting for a signed agreement from the developer.

CONDITIONAL USE HEARING

- Penn Avenue Car Wash for electronic sign along Penn Avenue. Owner Andy Roland, attorney Joan London and Denny Boyer, Signature Signs presented information on the sign. *Mr. Prutzman made a motion to approve the sign application, with Mr. Bilger offering a second. Motion passed unanimously.* The hearing closed at 7:20 pm.

CHAIRMAN OF THE BOARD

- Approval of Minutes – Chairman Prutzman presented the minutes from the June 19, 2023 BOS meeting for approval. *Mr. Bilger made a motion to approve the minutes, with Mr. Prutzman offering a second. Motion passed unanimously.*

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector reported the amount of taxes collected in June.

Library: Library Director: Maria Long (absent). Deb Scull reported the road crew brought vehicles to the library 7/17 and read books to children. The event was well attended.

Recreation Board: Cheryl Johnson (absent). No report.

Fire Commissioner: Jared Renshaw, Fire Commissioner. They responded to 40 calls in June due to the flooding event.

Emergency Management Coordinator (EMC): Justin Schlottman (absent). No report.

Ambulance: Tony Tucci, Ambulance Director (absent).

Police Department: Chief Christopher Stouch.

-National Night Out August 1 will feature fireworks.

-Mr. Prutzman made a motion to approve the police body camera policy, with Mr. Bilger offering a second. Motion passed unanimously.

Road Crew: Matt Clay, Road Crew Foreman. Street sign replacement is ongoing, and storm box repair is finished in the Autumn Ridge area. Several roads had to be closed due to flooding, and trees removed from under the Palm Road bridge and the Sweitzer Road bridge. The bridges were inspected for safety before reopening.

Planning Commission: Dean Hartman. The commission is in favor of the Agricultural Security Program, as is the Agricultural Security committee. The BOS accepted the recommendation.

Building/Zoning: Glenn Kraft, Kraft Code Services.

31 permits were issued in June.

A zoning hearing was held August 8 regarding an application to construct a detached garage at 880 N. Church Rd. The plans show the garage to be closer to the road than the house, which is not allowed under current regulations. The BOS requested copies of the plan.

Sewer Engineer: Ralph Johnson, SDE, Township Sewer Engineer.

SDE attended a meeting between the Township and the Borough of Sinking Spring to discuss inter-municipal O&M cooperation. SDE also attended a meeting between the Township and Spring Township to discuss inter-municipal O&M cooperation.

SDE will get estimates to upgrade the sewer meter at the Rosewood Hills pump station. Envirep recommends replacing the existing Pumphlo with an Omnisite Crystal Ball unit.

Engineer: Ryan Rhode, Township Engineer.

Mr. Bilger made a motion to approve the Green Valley West PH 1 Escrow Release #10, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve the Green Valley West PH 2 Escrow Release #10, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve the Gaul Rd. bridge payment, application #1, with Mr. Prutzman offering a second. Motion passed unanimously.

21 Stella Dr. has a reoccurring sinkhole on their property and requested the Township's help in advising them how to fix the problem. The board agreed to do so.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Mr. Prutzman made a motion to approve the July list of bills to be paid, with Mr. Bilger offering a second. Motion passed unanimously.

Solicitor's Report

Township Manager's Report

The 2022 YE audit should be completed soon.

Working on the trash contract which expires December 31, 2023.

Working on the police contract.

SharePoint implementation soon.

Old/Unfinished Business – None

New Business

- *Mr. Bilger made a motion to approve hiring Johnson Environmental for MS4 consulting, with Mr. Bilger offering a second. Motion passed unanimously.*
- *Mr. Bilger made a motion to approve the pension resolution waiving the one (1) year waiting period for participation for employees Brian Cole, Barbara McIlvee and Jennifer Frasso, with Mr. Prutzman offering a second. Motion passed unanimously.*

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – August 16, 2023 at 7 P.M.
- Board of Supervisors meetings – August 21, 2023 at 7:00 P.M.

Adjournment -

With no further business, the BOS adjourned at 8:26 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer