

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

June 17, 2024

CALL TO ORDER – JUNE 17, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the June 17, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Ralph Johnson, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer.

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library: Maria Long, Library Director

Recreation Board: Cheryl Johnson

Fire Commissioner: Jared Renshaw (absent). There were 127 calls in May.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in May.

Road Crew: Matt Clay, Road Crew Foreman (absent)

Mr. Prutzman made a motion to approve a conditional offer of employment to Heath Isamoyer Jr. for the public works position, with Mrs. Johnson offering a second. Motion passed unanimously.

Planning Commission: Dean Hartman (absent)

Building/Zoning: Ryan Rhode, Kraft Municipal Group reported on the number of permit applications received in May.

Mrs. Johnson made a motion to begin the process of updating the zoning map, with Mr. Prutzman offering a second. Motion passed unanimously.

Sewer Engineer: Ralph Johnson, SDE

Mr. Johnson gave a presentation to the BOS regarding various intermunicipal sewer agreements with the township.

Engineer: Ryan Rhode, Township Engineer

Mr. Prutzman made a motion to award the 2024 paving contract bid #1, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to advertise a request for proposal for installation of ADA ramps at Green Valley Rd. and Vermont Ave., with Mrs. Johnson offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Township Manager's Report

Andrew Avtjoglou resigned his elected position on the township Board of Auditors.

Mr. Prutzman made a motion to cease negotiations with the Green Valley Country Club regarding a fitness park, with Mrs. Johnson offering a second. Motion passed unanimously.

Mrs. Johnson made a motion to approve the new public works employee contract, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve spending up to \$40,000 for a digital sign through COSTARS, with Mrs. Johnson offering a second. Motion passed unanimously.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of May 20 meeting minutes and May Bills Paid list.

Mrs. Johnson made a motion to approve the Consent Agenda, with Mr. Prutzman offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – CANCELLED July 10, 2024 at 7:00 p.m.
- Board of Supervisors meeting – July 15, 2024 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 8:10 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer