

LOWER HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

BOS Meeting Minutes

Monday, March 20, 2023

Attendance

Board of Supervisors:

Paul Prutzman
Chip Bilger
Cheryl Johnson

Other Attendees:

Brian Cole- Manager
Matt Clay – Road Crew
Ryan Rhode – Engineer
Glenn Kraft-Codes
Ralph Johnson-Sewer Engineer
Dean Hartman – Planning Comm. Chair
Andrew Bellwoar– Solicitor

Call to Order at 7:00 pm Pledge of Allegiance

1. Paul Prutzman introduced the new Township Manager, Brian Cole. He then introduced Barb McIlvie, a new staff member. The Chair noted that executive sessions were held on March 15th and this evening for personnel matters.
2. Chip Bilger made a motion to approve the minutes from the February 20, 2023 BOS meeting and the March 15, 2023 BOS workshop meeting. Cheryl Johnson seconded the motion, and the motion passed 3-0.

NO PUBLIC COMMENT ON AGENDA ITEMS

3. The tax collector's written report was introduced and accepted.
4. A written report for the Library was introduced and accepted; thanks were given to LeeAnn for her service to the community.
5. There were no reports from the Fire Commissioner, the EMC, the Ambulance, and the Police.
6. Cheryl Johnson provided a report on Recreation Board matters, and Chip Bilger added comments.
7. Matt Clay gave a report of Road Crew matters, including an introduction of GIS for tracking utilities.
8. Dean Hartman gave a report regarding Planning Commission activity.
9. Glenn Kraft provided an update on Kraft Code services, as well as recent Zoning Hearing Board activity. Chip Bilger had questions about the Legacy at Papermill project.
10. Ralph Johnson of SDE gave his report, and there was discussion about sewer capacity issues and the Big Spring project.
11. Ryan Rhode provided his engineer update, and addressed the 2023 street work plan, as well as the Fastbridge Fiber project.
12. Motion made by Chip Bilger, second by Paul Prutzman, to approve the proposed escrow release for the Penn Avenue Car Wash project. Motion passed 3-0.

13. Motion made by Chip Bilger, second by Paul Prutzman, to add an item to the agenda: the request for a waiver by the 756 Wooldtown Road project. Reason: this is a late addition due to the project moving forward in the neighboring municipality. Motion passed 3-0.
14. Motion made by Chip Bilger, second by Cheryl Johnson, to grant the waiver request of 756 Wooldtown Road regarding the SALDO process, based on the recommendation of the Planning Commission. Motion passed 3-0.
15. Chip Bilger made a motion to approve the March 2023 bills list, second by Cheryl Johnson. Motion passed 3-0.
16. Solicitor's Report: Andrew Bellwoar noted that in addition to the personnel issues, the executive session this evening addressed litigation matters. Discussion ensued about the Glen Ridge Estates zoning issues (accessory structures, etc). There is an agreement circulated, but we need to confirm it has been fully signed. The EMC agreements have been signed by the other municipalities, so the BOS can now sign the agreements.
17. Two zoning applications were on the agenda; they were passed to the April meeting to allow all to review the applications.

PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Craig Jones addressed the BOS regarding the Legacy at Papermill project, and the BOS directed the solicitor to schedule a meeting between the Township and the developer representatives.
2. Barb Brenner asked about the RV ordinance revision; the Bos assured her it has not been forgotten.
3. David Kurtz asked about the Gaul Road bridge project; Ryan Rhode will follow up.

Adjournment. Motion to adjourn by Cheryl Johnson, second by Paul Prutzman. Motion approved 3-0.