

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

May 20, 2024

CALL TO ORDER – MAY 20, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the May 20, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Nicolas Volk, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer.

PUBLIC COMMENTS

- Thomas Jauch of Green Valley Estates asked several questions regarding the purchase of the Big Spring property.

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector

Library: Maria Long, Library Director (absent)

Recreation Board: Cheryl Johnson

Fire Commissioner: Jared Renshaw. There were 126 calls in April.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in April.

Performance Toyota sent a \$2,500 donation to the police department.

Mr. Prutzman made a motion to approve hiring two (2) police officers immediately, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve hiring one (1) police officer after a background check is completed, with Mrs. Johnson offering a second. Motion passed unanimously.

Road Crew: Matt Clay, Road Crew Foreman presented his report for activity in April.

Planning Commission: Dean Hartman

Mrs. Johnson made a motion to approve an ordinance requiring two (2) weeks for the planning commission to review plans prior to the monthly meeting, with Mr. Prutzman offering a second. Motion passed unanimously.

Building/Zoning: Glenn Kraft, Kraft Municipal Group reported on the number of permit applications received in April.

Sewer Engineer: Nick Volk, SDE

Mr. Volk reported on consulting services provided during April.

Mr. Prutzman made a motion to approve a Costars bid for the sewer collection system inspection project in the amount of \$49,997.50 from Sewer Specialty Services, with Mrs. Johnson offering a second. Motion passed unanimously.

Engineer: Ryan Rhode, Township Engineer (absent)

Mr. Bilger made a motion to approve seeking bids for the 2024 street paving list, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve the Glen Ridge Escrow Releases for Phase 1A, 1B and Phase 2, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve the Conditional Final Plan Approval for Green Valley Terrace Amended Plan of Record Number 2, with Mrs. Johnson offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Township Manager's Report

Mrs. Johnson made a motion to table the National Fitness Center grant application, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve a 30-year access agreement with Western Berks Water Authority for the Big Spring property, with Mrs. Johnson offering a second. Mr. Bilger abstained. Motion passed.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of April 10 meeting minutes and April Bills Paid list.

Mr. Prutzman made a motion to approve the Consent Agenda, with Mrs. Johnson offering a second. Motion passed unanimously.

Old/Unfinished Business

Mr. Prutzman made a motion to approve a resolution for no parking on Lisa Rd. between 2 a.m. and 5 a.m., with Mrs. Johnson offering a second. Motion passed unanimously

New Business

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – June 12, 2024 at 7:00 p.m.
- Board of Supervisors meeting – June 17, 2024 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 8:20 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer