

## MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

November 20, 2023

### CALL TO ORDER – NOVEMBER 20, 2023 SUPERVISORS BUSINESS MEETING

At 7:04 p.m. Chairman Paul Prutzman called the November 20, 2023 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chip Bilger, Vice Chair, Cheryl Johnson, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft and Ryan Rhode, Kraft Municipal Group, Ralph E. Johnson, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer.

### PUBLIC COMMENTS

- George Lehner read a letter for the board of supervisors.
- George Moll addressed the supervisors about leaves at his property not being collected. The supervisors assured him the township would look at the collection route for 2024.

### CHAIRMAN OF THE BOARD

- Approval of Minutes – Chairman Prutzman presented the minutes from the October 16, 2023 BOS meeting for approval. *Mr. Bilger made a motion to approve the minutes, with Mrs. Johnson offering a second. Motion passed unanimously.*

### TOWNSHIP REPORTS

**Tax Collector:** Sharon Boyer, Township Tax Collector

**Library: Library Director:** Maria Long (absent)

**Recreation Board:** Cheryl Johnson – The 2024 Children’s Christmas Party will be held December 9 from 2pm – 4pm. Mrs. Johnson thanked Sharon Boyer and her husband for donating a new gazebo for the dog park.

**Fire Commissioner:** Jared Renshaw, Fire Commissioner (absent) There were 99 calls in October.

**Emergency Management Coordinator (EMC):** Justin Schlottman (absent)

**Ambulance:** Tony Tucci, Ambulance Director (absent)

**Police Department:** Chief Christopher Stouch presented his report on activity in October.

**Road Crew:** Matt Clay, Road Crew Foreman presented his report for activity in October.

**Planning Commission:** Dean Hartman. The commission did not meet in November.

**Building/Zoning:** Glenn Kraft, Kraft Municipal Group reported on the number of permit applications received in October.

**Sewer Engineer:** Ralph Johnson, SDE, Township Sewer Engineer

*Mr. Bilger made a motion to approve payment #1 to Descoco for the Spring Township Meter Manhole Project, with Mrs. Johnson offering a second. Motion passed unanimously.*

The Board authorized SDE to continue to work on the remote read for the water meter project..

**Engineer:** Ryan Rhode, Township Engineer

*Mr. Bilger made a motion to authorize Escrow Release #4 – Final, for the Penn Avenue Car Wash for \$376,881.25, with Mrs. Johnson offering a second. Motion passed unanimously.*

The Planning Commission will review the Land Development Waiver Request from Ganley's Pub at the December meeting.

Mr. Rhode noted that Fastbridge Fiber gave no notice to the township or Kraft regarding milling in Green Valley Estates, which he stated was poor planning. Problems are being addressed with Fastbridge.

**Treasurer's Report:** Secretary/Treasurer Jennifer Frasso

*Mr. Bilger made a motion to approve the October list of bills to be paid, with Mr. Prutzman offering a second. Motion passed unanimously.*

**Solicitor's Report:**

*Mr. Bilger made a motion to advertise the 2024 budget, with Mrs. Johnson offering a second. Motion passed unanimously.*

**Township Manager's Report**

**Old/Unfinished Business** – None

**New Business**

*Mrs. Johnson made a motion to award a MS4 Maintenance contract for Little Cacoosing Creek to Land Studies, with Mr. Prutzman offering a second. Motion passed unanimously.*

*Mr. Bilger made a motion to award the 2024 trash removal contract to J.P. Mascaro, and the 2024 recycling contract to Whitetail Disposal, with Mr. Prutzman offering a second. Motion passed unanimously.*

**Final Remarks and Reminders** – None

**Public Comment Close**

- Next workshop – December 13, 2023 at 7:00 P.M.
- Board of Supervisors meetings – December 18, 2023 at 7:00 P.M.

**Adjournment -**

With no further business, the BOS adjourned at 8:15 p.m.

Respectfully submitted,

Jennifer M. Frasso, Secretary/Treasurer