

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

November 18, 2024

CALL TO ORDER – NOVEMBER 18, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the November 18, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft & Ryan Rhode, Kraft Municipal Group, Ralph Johnson and Nick Volk, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library: Maria Long, Library Director (absent)

Recreation Board: Cheryl Johnson stated the Children's Christmas Party will be held December 14 from 2 pm to 4 pm

Fire Commissioner: Jared Renshaw. There were 130 calls in October. The fire department was awarded a \$500,000 LSA grant and assisted at the Neversink Mountain wildfire.

Emergency Management Coordinator (EMC): Justin Schlottman. EMC personnel assisted at the Neversink Mountain wildfire.

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in October

Road Crew: Matt Clay, Road Crew Foreman

The 2006 Case backhoe was sold through Municibid.

Mr. Prutzman made a motion to approve the purchase of a 2025 Freightliner, with Mrs. Johnson offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve repairs to the shop garage floor, with materials at a cost of \$19,629.00 and work to be performed by the road crew. Mrs. Johnson offered a second. Motion passed unanimously.

Planning Commission: Dean Hartman (absent)

Building/Zoning: Kraft Municipal Group reported on the number of permit applications received in October

Sewer Engineer: Ralph Johnson, SDE

Mrs. Johnson made a motion to approve payment to Sewer Specialties of \$49,580.40 for sewer inspection of Section 2 sewer lines, with Mr. Prutzman offering a second. Motion passed unanimously.

Engineer: Ryan Rhode, Township Engineer

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Township Manager's Report

A \$680,000 LSA grant, and a \$200,000 recycling grant were awarded to the Township.

T-Mobile has added a device on the cell tower located at the Township, which will increase revenue.

Mr. Prutzman made a motion to award a contract for \$64,775.00 to Sewer Specialties for the repair of sewer lines in Section 2 of N. Church Rd., with Mrs. Johnson offering a second. Motion passed unanimously.

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of October 21 meeting minutes and October Bills Paid list.

Mr. Prutzman made a motion to approve the Consent Agenda, with Mrs. Johnson offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

Mrs. Johnson made a motion to appoint Mike Roberts to a three (3) year term as a zoning hearing board alternate, with Mr. Prutzman offering a second. Motion passed unanimously.

Mrs. Johnson made a motion to advertise the 2025 budget, with Mr. Prutzman offering a second. Motion passed unanimously.

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – December 11, 2024 at 7:00 p.m., Conditional Use Hearing for 4889 Penn Avenue
- Board of Supervisors meeting – December 16, 2024 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 8:35 p.m.

Respectfully submitted, Jennifer M. Frasso, Secretary/Treasurer