

## MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

October 21, 2024

### CALL TO ORDER – OCTOBER 21, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the October 21, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer (absent), Glenn Kraft & Ryan Rhode, Kraft Municipal Group, Ralph Johnson, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was B. Cole, Township Manager

### PUBLIC COMMENTS

### CHAIRPERSON OF THE BOARD

### TOWNSHIP REPORTS

**Tax Collector:** Sharon Boyer, Township Tax Collector (absent)

**Library:** Maria Long, Library Director (absent)

**Recreation Board:** Cheryl Johnson stated the Children's Christmas Party will be held December 14 from 2 pm to 4 pm

**Fire Commissioner:** Jared Renshaw. There were 103 calls in September

**Emergency Management Coordinator (EMC):** Justin Schlottman (absent)

**Ambulance:** Tony Tucci, Ambulance Director (absent)

**Police Department:** Chief Christopher Stouch presented his report on activity in September

**Road Crew:** Matt Clay, Road Crew Foreman

The fall leaf pickup is ongoing through December 6

**Planning Commission:** Dean Hartman

**Building/Zoning:** Kraft Municipal Group reported on the number of permit applications received in September

**Sewer Engineer:** Ralph Johnson, SDE

*Mr. Prutzman made a motion to approve payment to Renegade Solutions for the data logger and Reedy Rd. enclosure for \$3,950.00, with Mrs. Johnson offering a second. Motion passed unanimously.*

**Engineer:** Ryan Rhode, Township Engineer

*Mr. Prutzman made a motion to approve the full payment of \$1,247,675.92 to New Enterprise for the 2024 road work completed, with Mrs. Johnson offering a second. Motion passed unanimously.*

**MS4 Engineer:** Nick Johnson (absent)

### **Solicitor's Report**

*Mr. Prutzman made a motion to approve the Legacy LOC extension, with Mrs. Johnson offering a second. Motion passed unanimously.*

*Mrs. Johnson made a motion to approve the Thun Property Final Plan, with Mr. Prutzman offering a second. Motion passed unanimously.*

### **Township Manager's Report**

**Treasurer's Report:** Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of September 11 meeting minutes and September Bills Paid list.

*Mr. Prutzman made a motion to approve the Consent Agenda, with Mrs. Johnson offering a second. Motion passed unanimously.*

### **Old/Unfinished Business**

### **New Business**

*Mrs. Johnson made a motion to approve the LSA grant Resolution 24-13, with Mr. Prutzman offering a second. Motion passed unanimously.*

**Final Remarks and Reminders** – None

### **Public Comment Close**

- Next workshop – November 13, 2024 at 7:00 p.m.
- Board of Supervisors meeting – November 18, 2024 at 7:00 p.m.

### **Adjournment -**

With no further business, the BOS adjourned at 8:00 p.m.

Respectfully submitted, Jennifer M. Frasso, Secretary/Treasurer