

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

September 11, 2024

CALL TO ORDER – SEPTEMBER 11, 2024 SUPERVISORS BUSINESS MEETING

At 7:00 p.m. Chairperson Chip Bilger called the September 11, 2024 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Vice Chair Cheryl Johnson and Paul Prutzman, Member. Also in attendance: Brian Cole (absent), Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft & Ryan Rhode, Kraft Municipal Group, Ralph Johnson, SDE and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer.

A moment of silence was held to honor the victims of 9/11/2001.

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library: Maria Long, Library Director presented the funding request letter for 2025.

Recreation Board: Cheryl Johnson stated the Children's Christmas Party will be held December 14.

Fire Commissioner: Jared Renshaw presented a Power Point video. There were 139 calls in August.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in August.

Road Crew: Matt Clay, Road Crew Foreman (absent)

The organic waste pickup will be held October 7, 8 and 9

The fall leaf pickup will be held the week of October 14

Planning Commission: Dean Hartman

Building/Zoning: Kraft Municipal Group reported on the number of permit applications received in August.

Sewer Engineer: Ralph Johnson, SDE

Mr. Prutzman made a motion to approve the purchase of a fiberglass extension per the LRM quote dated 7/9/24 for the Spring Township Meter Manhole for a total amount of \$6,639.00, with Mrs. Johnson offering a second. Motion passed unanimously.

Engineer: Ryan Rhode, Township Engineer

Mrs. Johnson made a motion to approve the centerline milling project by Guidemark, Inc. for \$6,520.50 on Papermill Rd., with Mr. Prutzman offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

The Thun Final Plan will be approved at the October BOS meeting. The Papermill Estates LOC should be renewed soon.

Township Manager's Report

Treasurer's Report: Secretary/Treasurer Jennifer Frasso

Consent Agenda – items which are considered routine and are acted upon by a single motion.

Treasurer's Report, approval of August 19 meeting minutes and August Bills Paid list.

Mr. Prutzman made a motion to approve the Consent Agenda, with Mrs. Johnson offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

Mrs. Johnson made a motion to approve the Alltemp estimate to replace the AC unit at the township building for \$39,295.00, with Mr. Prutzman offering a second. Motion passed unanimously.

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – October 16, 2024 at 7:00 p.m.
- Board of Supervisors meeting – October 21, 2024 at 7:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 8:10 p.m.

Respectfully submitted, Jennifer M. Frasso, Secretary/Treasurer