

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

720 Brownsville Rd., Sinking Spring, PA 19608

April 15, 2025

CALL TO ORDER – APRIL 15, 2025 SUPERVISORS BUSINESS MEETING

At 3:00 p.m. Chairperson Cheryl Johnson called the April 15, 2025 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chairperson Cheryl Johnson, Vice Chair Paul Prutzman, and Chip Bilger, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Connor Becker, McCarthy Engineering and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library Director: (absent)

Recreation Board: Cheryl Johnson

Fire Commissioner: Jared Renshaw. There were 127 calls in March.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Report submitted for March 2025.

Ambulance: Tony Tucci, Ambulance Director (absent) No report submitted.

Police Department: Chief Christopher Stouch presented his report on activity in March.

Road Crew: Matt Clay, Road Crew Foreman presented his report on activity in March.

Mr. Bilger made a motion to approve the purchase of a radiator/generator for \$3,859.00 to replace equipment at the Rosewood pump station, with Mr. Prutzman offering a second. Motion passed unanimously.

Planning Commission: Dean Hartman (absent)

Sewer Engineer: Connor Becker from McCarthy Engineering presented the report on activity in March.

Engineer: Ryan Rhode, Township Engineer

Mr. Bilger made a motion to approve sending the 2025 street work projects out for bid, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve the Glen Ridge escrow releases (Phases 1A, 1B, 2A and 2B), pending payment by the developer for invoices from the township for consultant fees, with Mr. Prutzman offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Mr. Bilger made a motion to approve the stormwater easement for 28 Ligaro Way, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to adopt the Open Records Policy and Right to Know Law Resolution, with Mr. Prutzman offering a second. Motion passed unanimously.

Township Manager's Report

Mr. Bilger made a motion to approve the PA Small Water Grant and resolution, with Mr. Prutzman offering a second. Motion passed unanimously.

Consent Agenda

Mr. Prutzman made a motion to approve the consent agenda (March BOS meeting minutes, April bill list and treasurer's report), with Mr. Bilger offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

The May 20 BOS meeting scheduled for May 20 will be held May 13, due to May 20 being the Primary Election.

Final Remarks and Reminders – None

Public Comment

Close

- Next workshop – May 13, 2025 at 3:00 p.m.
- Board of Supervisors meeting – May 13, 2025 at 3:00 p.m.

Adjournment

With no further business, the BOS adjourned at 3:30 p.m.

Respectfully submitted by Jennifer M. Frasso, Secretary/Treasurer