

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

720 Brownsville Rd., Sinking Spring, PA 19608

February 18, 2025

CALL TO ORDER – FEBRUARY 18, 2025 SUPERVISORS BUSINESS MEETING

At 3:00 p.m. Chairperson Cheryl Johnson called the February 18, 2025 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chairperson Cheryl Johnson, Vice Chair Paul Prutzman, and Chip Bilger, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Jim McCarthy, McCarthy Engineering and Jonathan Long, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector

Library: Absent

Recreation Board: Cheryl Johnson reported the Easter Egg Hunt is April 12 at 3:00 p.m., at Hain Church Grove.

Fire Commissioner: Jared Renshaw. There were 137 calls in January.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Report submitted for January 2025.

Mr. Bilger made a motion to approve the TRM invoice for accessories installed on the EMC Chevy Tahoe, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve the EMC volunteers, with Mr. Prutzman offering a second. Motion passed unanimously.

Ambulance: Tony Tucci, Ambulance Director (absent)

Police Department: Chief Christopher Stouch presented his report on activity in December and January.

Mr. Prutzman made a motion to approve the BCERT Resolution, with Mr. Bilger offering a second. Motion passed unanimously.

Road Crew: Matt Clay, Road Crew Foreman

Planning Commission: Dean Hartman

Sewer Engineer: Jim McCarthy, McCarthy Engineering

Engineer: Ryan Rhode, Township Engineer (absent)

Mr. Bilger made a motion to approve the Sheetz LOC request #1 and closeout, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Prutzman made a motion to approve the WBWA land development waiver, with Mrs. Johnson offering a second. Mr. Bilger abstained. Motion passed.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

Mr. Bilger made a motion to approve the Road Salt Emergency Declaration, with Mr. Prutzman offering a second. Motion passed unanimously

Mr. Bilger made a motion to support the Motus zoning hearing board application for the Clay Tract, with Mr. Prutzman offering a second. Motion passed unanimously.

Township Manager's Report

Mr. Bilger made a motion to approve the 2025 Land Studies MS 4 contract, with Mr. Prutzman offering a second. Motion passed unanimously.

Consent Agenda

Mr. Prutzman made a motion to approve the consent agenda (January 6 minutes, February bill list and treasurer's report), with Mr. Bilger offering a second. Motion passed unanimously.

Old/Unfinished Business

Mr. Bilger made a motion to preliminarily approve the waiver from land development made by Calvary Bible Fellowship Church for additional parking on their property, subject to official approval and vote by the Board at the March Board of Supervisors' meeting, with Mr. Prutzman offering a second. Motion passed unanimously.

New Business

Mr. Bilger made a motion to approve the updated employee handbook, with Mr. Prutzman offering a second. Motion passed unanimously.

Bob Keener was posthumously bestowed an award for his service as a volunteer firefighter for the Western Berks Fire Department.

Final Remarks and Reminders – None

Public Comment Close

- Next workshop – March 11, 2025 at 3:00 p.m. (cancelled)
- Board of Supervisors meeting – March 18, 2025 at 3:00 p.m.

Adjournment -

With no further business, the BOS adjourned at 4:15 p.m.

Respectfully submitted, Jennifer M. Frasso, Secretary/Treasurer