

**LOWER HEIDELBERG TOWNSHIP – BOARD OF SUPERVISORS MEETING  
TUESDAY, DECEMBER 16, 2025 - 3:00 PM**

Attendees: Board of Supervisors: Cheryl Johnson Chair, Paul Prutzman Vice Chair, Chip Bilger Member.  
Also: Brian Cole Township Manager, Matt Clay Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Treasurer/Secretary, Glenn Kraft, Kraft Municipal Group Building/Zoning, Ryan Rhode, Kraft Municipal Group/Engineering, Jim McCarthy, McCarthy Engineering (SEO), Andrew Bellwoar, Solicitor.

**AGENDA**

**Call to Order**

**Pledge to Flag**

**Roll Call**

**Public Comment on Agenda Items**

**Township Reports**

**Tax Collector:** Sharon Boyer, Township Tax Collector (absent)

**Library Director:** Cathy Martin

**Recreation Board:** Cheryl Johnson

**Fire Commissioner:** Jared Renshaw

**Emergency Management Coordinator (EMC):** Justin Schlottman  
-Code Red discussion

**Ambulance:** Tony Tucci, Ambulance Director

**Police Department:** Chief Christopher Stouch  
Officer Christian Bean Commendation

**Public Works:** Matt Clay, Road Crew Foreman (absent)

**Planning Commission:** Dean Hartman

**Building/Zoning:** Kraft Code Services Representative

**Waste Water Engineer/SEO:** Jim McCarthy

**Engineer:** Ryan Rhode, Township Engineer

Papermill Estates Escrow Release

2026 Municipal Improvement Projects (oil & chip, culvert work, guide rail)

**MS4 Engineer:** Nick Johnson (absent)

**Solicitor's Report**

113 Stella Drive letter

**Township Manager's Report**

2026 Budget approval

2026 Sewer and Trash billing rates

Fire Intermunicipal Agreement

**Consent Agenda-All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Board request specific items to be removed for separate action.**

-Approval of November 21, 2025 BOS meeting minutes

-Approval of November 2025 Bill List

-Secretary/Treasurer Report

**Old/Unfinished Business**

**New Business**

Fire tax increase

2026 trash and sewer rates

Advertisement for reorg meeting

**Final Remarks and Reminders**

**Public Comment Close**

- Organization Meeting – January 5, 2026 at 3:00 P.M.
- Next workshop – January, NA
- Board of Supervisors Meeting – January 5, 2026 at 3:00 pm (with reorg meeting)

**Adjournment**