

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

720 Brownsville Rd., Sinking Spring, PA 19608

August 19, 2025

CALL TO ORDER – AUGUST 19, 2025 SUPERVISORS BUSINESS MEETING

At 3:00 p.m. Chairperson Cheryl Johnson called the August 19, 2025 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chairperson Cheryl Johnson, Vice Chair Paul Prutzman, and Chip Bilger, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Ryan Rhode, Kraft Engineering, Jim McCarthy, McCarthy Engineering and Andrew Bellwoar, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

Tom O'Brien of Stella Drive addressed the Board regarding the retention pond on his property. A discussion was held pertaining to his request for a change in responsibility for the basin.

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent). Report was submitted.

Library Director: Cathy Martin gave a report.

Recreation Board: Cheryl Johnson. The Police National Night Out Event on August 5 was very successful.

Fire Commissioner: Jared Renshaw There were 132 calls in July. Jared demonstrated new breathing apparatus the fire company has acquired.

Emergency Management Coordinator (EMC): Justin Schlottman (absent).

Ambulance: Tony Tucci, Ambulance Director (absent).

Police Department: Chief Christopher Stouch presented his report on activity in July.

Road Crew: Matt Clay, Road Crew Foreman presented his report on activity in July. Sweitzer Rd. will be closed in September for repairs.

Planning Commission: Dean Hartman (absent).

Building/Zoning: Kraft Code Services Representative. 29 permits were approved in July.

Sewer Engineer: Cody Wendtland from McCarthy Engineering presented the report on activity in July.

Engineer: Ryan Rhode, Township Engineer presented his report. The oil and chip street work has begun.

MS4 Engineer: Nick Johnson (absent)

Mr. Bilger made a motion to approve the Berks County MS4 agreement, with Mrs. Johnson offering a second. Motion approved unanimously.

Solicitor’s Report

Mr. Bilger made a motion to grant conditional approval for the Motus-Clay Preliminary Plan, with Mr. Prutzman offering a second. Motion approved unanimously.

Township Manager’s Report

Mr. Prutzman made a motion to approve the Wernersville Water Authority agreement, with Mr. Bilger offering a second. Motion approved unanimously.

Consent Agenda

Mr. Bilger made a motion to approve the consent agenda (July BOS meeting minutes, July bill list and treasurer’s report), with Mr. Prutzman offering a second. Motion passed unanimously.

Old/Unfinished Business

New Business

Mr. Bilger made a motion to approve reaffirmation of Ordinance 633, with Mr. Prutzman offering a second. Motion passed unanimously.

Mrs. Johnson made a motion to approve a resolution accepting the PennDOT Snow Removal Contract for 2025-2030, with Mr. Prutzman offering a second. Motion passed unanimously.

Mr. Bilger made a motion to approve a resolution for Banking, with Mr. Prutzman offering a second. Motion passed unanimously.

Final Remarks and Reminders – None

Public Comment

Close

- Next workshop – September 9, 2025 at 3:00 p.m. (if needed)
- Board of Supervisors meeting – September 16, 2025 at 3:00 p.m.

Adjournment

With no further business, the BOS adjourned at 4:00 p.m.

Respectfully submitted by Jennifer M. Frasso, Secretary/Treasurer