

MEETING MINUTES OF LOWER HEIDELBERG TOWNSHIP SUPERVISORS

720 Brownsville Rd., Sinking Spring, PA 19608

June 17, 2025

CALL TO ORDER – JUNE 17, 2025 SUPERVISORS BUSINESS MEETING

At 3:00 p.m. Chairperson Cheryl Johnson called the June 17, 2025 meeting of the Lower Heidelberg Township supervisors to order with a pledge to the flag and roll call. Present: Chairperson Cheryl Johnson, Vice Chair Paul Prutzman, and Chip Bilger, Member. Also in attendance: Brian Cole, Township Manager, Matt Clay, Road Foreman, Police Chief Chris Stouch, Jenn Frasso, Secretary/Treasurer, Glenn Kraft, Kraft Municipal Group, Ryan Rhode, Kraft Engineering, Jim McCarthy, McCarthy Engineering and Jonathan Long, Solicitor.

Taking minutes was J. Frasso, Secretary/Treasurer

PUBLIC COMMENTS

Tom O'Brien of 113 Stella Dr. addressed the supervisors regarding two retention basins on his property. Mr. O'Brien agreed to submit his concerns in writing to the board.

CHAIRPERSON OF THE BOARD

TOWNSHIP REPORTS

Tax Collector: Sharon Boyer, Township Tax Collector (absent)

Library Director: (absent)

Recreation Board: Cheryl Johnson. The Police National Night Out Event is August 5 at 450 Faust Rd., Wilson West Middle School, from 6:00p.m. – 9:00 p.m.

Fire Commissioner: Jared Renshaw (absent). There were 111 calls in May.

Emergency Management Coordinator (EMC): Justin Schlottman (absent)

Ambulance: Tony Tucci, Ambulance Director (absent) No report submitted.

Police Department: Chief Christopher Stouch presented his report on activity in May.

Road Crew: Matt Clay, Road Crew Foreman presented his report on activity in May.

Mr. Bilger made a motion to approve the purchase of a mower attachment for \$11,900.00, with Mrs. Johnson offering a second. Motion passed unanimously.

Planning Commission: Dean Hartman (absent)

Building/Zoning: Kraft Code Services Representative. 18 permits were approved in May.

Sewer Engineer: Jim McCarthy from McCarthy Engineering presented the report on activity in May.

Engineer: Ryan Rhode, Township Engineer

Oil and Chips will be applied in August to the streets listed below:

- Summer Hill Drive (T-569) – From cul-de-sac to North Church Road
- Fox Glen Drive (T-568) – From cul-de-sac to North Church Road
- Knollwood Drive (T-550) – From Faust Road (T-497) to Faust Road (T-497)
- Wooldtown Road (T-495) – From North Church Road to Heidelberg Township Line
- Sportsman Road (T-372) – From Wooldtown Road (T-495) to Penn Avenue (S.R. 422)
- Wagner Road (T-538) – From Sweitzer Road (T-498) to Rebers Bridge Road

Mr. Bilger made a motion to deny the subdivision application for 140 Evans Hill Road, with Mr. Prutzman offering a second. Motion passed unanimously.

MS4 Engineer: Nick Johnson (absent)

Solicitor's Report

A brief hearing was held on Alternative Energy.

Mr. Prutzman made a motion to adopt an Alternative Energy Ordinance, with Mr. Bilger offering a second. Motion passed unanimously.

Township Manager's Report

- FirstNet
- 422 Corridor Water System
- Website calendar development

Consent Agenda

Mr. Bilger made a motion to approve the consent agenda (May BOS meeting minutes, May bill list and treasurer's report), with Mr. Prutzman offering a second. Motion passed unanimously.

Old/Unfinished Business

Berks IDA approved a low-interest loan for the Township.

Mrs. Johnson made a motion to approve a loan ordinance, with Mr. Prutzman offering a second. Motion passed unanimously.

New Business

Final Remarks and Reminders – None

Public Comment

Close

- Next workshop – July 8, 2025 at 3:00 p.m.
- Board of Supervisors meeting – July 15, 2025 at 3:00 p.m.

Adjournment

With no further business, the BOS adjourned at 4:10 p.m.

Respectfully submitted by Jennifer M. Frasso, Secretary/Treasurer